

Date: 10/01/2025

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

Meeting Purpose:	IQAC Meeting AY 2024 – 25
Meeting Date:	10/01/2025
Meeting Time:	11.00 AM – 12.30 PM
Meeting Location:	LH1, Ground Floor, XIE.
Meeting Facilitator:	Dr. Chhaya Dhavale, IQAC Coordinator
Minutes Issued By:	Dr. Beatrice S

AGENDA

1. Chairperson's welcome to the members and introduction of new members.
2. Review and approval of the minutes of the last IQAC meeting.
3. Review of NAAC visit
4. Review of Academic and Administrative Activities
5. Quality Initiatives and Best Practices: Discussion on new quality initiatives in academics, research, and administration. (e.g. Data collection)
6. NAAC/Accreditation Preparation Updates-Status of AQAR, NBA, NIRF
7. Feedback Analysis: Discussion of feedback from students, parents, and other stakeholders.
Action plan based on feedback.
8. Institutional Development Plans: Review and proposal of developmental programs (infrastructure, ICT, faculty, etc.).
9. Planning for the Upcoming Semester.
10. Any other point with permission from the chair.

The meeting began with the welcome by Dr. Beatrice with introducing Dr. Chhaya Dhavale as new IQAC coordinator. Following points were discussed.

1. **IQAC new coordinator is introduced and meeting started**
2. **Previous minutes of meeting reviewed and approved**
3. **Our institution successfully underwent the NAAC visit in July and proudly secured an A+ grade, reflecting our commitment to academic excellence.**
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4. Principal Sir said that, each department should conduct value added courses/TPO activities/workshops/seminar/guest lecture, etc. for the students as well as staff to increase their knowledge and keep them updated with the recent technologies.

Head of each department agreed upon it. They said that guest lectures will be conducted in each department for FE, SE, TE and BE students to cover the points beyond the syllabus. The purpose is to achieve all the Program Outcomes as prescribed by NBA.
5. **Initiatives by IQAC**
 - Principal sir said that as per the discussion with all IQAC and DQAC members, it is decided that from AY 2024 – 25, a few best practices should be followed by each department. These may include:
 - Recommending best projects for paper writing and supporting them financially.
 - Prof. Jaychand Upadhyay said data collection is going on from the HOD side.
6. **NAAC/Accreditation Preparation Updates-Status of AQAR, NBA, NIRF**

AQAR data collected and we are about to submit, Computer Department NBA preparation is going on.
7. **Feedback Analysis**
 - As Dr. Bhagyashree Chari was absent, no further discussion was done..
8. **Institutional Development Plans**
 - Principal sir said computer Engineering and CSE intake will be increased so as per necessity infrastructure
9. **Planning for the Upcoming Semester**
 - All HoD told all semester plan
10. The Controller of Examination suggested that to start with an external audit budget proposal again.

The meeting ended with the vote of thanks by Ms. Chhaya Dhavale.


IQAC Coordinator
Dr. Chhaya Dhavale


Principal
Dr. Y.D.Venkatesh